

STUDENT CODE OF CONDUCT

PURPOSE

The purpose of this document is to provide all staff and students with the description of the behaviour expected from Students whilst undertaking education and training with Relationships Matter.

It applies to use of the organisation's;

- Resources
- Networks
- education and support services
- whilst in class
- Undertaking on-line activities
- vocational placement activities
- any other academic activity associated with the organisation

STUDENT CODE OF CONDUCT

Students are expected to, always:

- Act in accordance with the Student Code of Conduct
- Comply with all Commonwealth, State and Territory legislation and regulatory requirements
- Read and comply with the organisation's policies and procedures
- Meet all course requirements to the best of their abilities relevant to the education and training undertaken with the organisation, which includes regular attendance and engagement in learning, academic activities, and meeting the course assessment timelines
- Treat all staff and students with courtesy, respect and dignity
- Avoid interfering, or disrupting any training, teaching, learning, assessment, or any other academic activity of the organisation
- Use all learning and support resources and facilities, including IT resources in a manner that does not impede learning, or the learning of other students
- Conduct themselves in a professional manner whilst undertaking vocational placement or other forms of industry related training and assessment activities
- Ensure that the organisation's reputation is not adversely affected
- Comply with all reasonable directions given by staff and/or trainers/assessors

POLICY UPDATES

This Policy may change from time to time and is available on our website.

COMPLAINTS AND ENQUIRIES

If you have any queries or complaints regarding our Policy, please contact us at:

hello@relationshipsmatter.com.au

Phone: 0412 921 134

Office hours: Monday – Friday | 9.30 am - 5.30 pm

Signature: *Denise Archie*

Date: 14.3.2025